**Center for Independent Living Title VI Complaint Form**

**COMPLAINT FORM**

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| **Section I: *Please write legibly*** | | | | |
| 1. Name: | | | | |
| 2. Address: | | | | |
| 3. Telephone: | | 3.a. Secondary Phone *(Optional):* | | |
| 4. Email Address: | | | | |
| 5. Accessible Format Requirements? | [ ] Large Print | | [ ] Audio Tape | |
| [ ] TDD | | [ ] Other | |
| **Section II:** | | | | |
| 6. Are your filing this complaint on your own behalf? | | | YES\* | NO |
| \*If you answered “yes” to #6, go to Section III. | | | | |
| 7. If you answered “no” to #6, what is the name of the person for whom you are filing this complaint? Name: | | | | |
| 8. What is your relationship with this individual: | | | | |
| 9. Please explain why you have filed for a third party: | | | | |
| 10. Please confirm that you have obtained permission of the aggrieved party to file on their behalf. | | | YES | NO |
| **Section III:** | | | | |
| 11. I believe the discrimination I experienced was based on *(check all that apply):*  **[ ] Race [ ] Color [ ] National Origin** | | | | |
| 12. Date of alleged discrimination: (*mm/dd/yyyy)* | | | | |
| 13. Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known), as well as names and contact information of any witnesses. If more space is needed, please attach additional sheets of paper. | | | | |

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| **Section IV:** | | |
| 14. Have you previously filed a Title VI complaint with Center for Independent Living? | YES | NO |
| **Section V:** | | |
| 15. Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?  [ ] YES\* [ ] NO  If yes, check all that apply:  [ ] Federal Agency \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ] State Agency \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  [ ] Federal Court \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ] Local Agency \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  [ ] State Court \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| 16. If you answered “yes” to #15, provide information about a contact person at the agency/court where the complaint was filed. | | |
| Name: | | |
| Title: | | |
| Agency: | | |
| Address: | | |
| Telephone: Email: | | |
| **Section VI:** | | |
| Name of Transit Agency complaint is against: | | |
| Contact Person: | | |
| Telephone: | | |

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date are required below to complete form:

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please submit this form in person or mail this form to the address below:

Center for Independent Living, Title VI Coordinator (Director of Operations)

3075 Adeline Street, Suite 100

Berkeley, CA. 94703